



## **Practice Registration Policy**

This surgery has an 'open' patient list and there is a registration policy for any patient wishing to register. The practice registers without any discrimination, but does retain the right to refuse registration on other grounds (such as unacceptable or unreasonable behaviour or language) if it is felt justified. The reasons for which will be provided in writing in that case.

Any patient wishing to register should have a home address inside the practice's catchment area. It is possible to register with this practice and not live within the catchment area. However this is at the discretion of the partners, as it is dependent on clinical needs and there are consequences which affect the services that the NHS is able to provide to the patient in that case.

If you meet this requirement, please then complete a GMS1 & New Health Patient Check form (which is available on line or ask at receptionist for a copy of both) and return them to reception after completion.

Proof of the Following documentation will be required as part of the registration process (*Please note that it is essential that these documents are viewed before registration can take place*): -

Proof of ID = White NHS Medical Card, Passport, UK birth certificate, EU ID card or drivers licence

Proof of address = Utility bill, bank statement, Tenancy agreement, benefits, Inland Revenue or official government letter (not hand written) that is not more than 3 months old.

***Please note that a mobile telephone bill cannot be used as proof of address.***

After registration, patients are asked to please make an appointment with a nurse or the HealthCare Assistant, to have a New Health Patient Check, at which you will be asked to provide a urine sample.